

# BOOKKEEPING CERTIFICATE

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**Program code:** BKPC-CC

**Location:** Gateway, Naugatuck Valley, Quinebaug Valley

## Certificate Requirements

Code	Title	Credits
<b>Required Courses</b>		
ACCT 1130	Principles of Financial Accounting	3
ACCT 1250	Accounting Applications I	3
BUSN 1100	Introduction to Business	3
or BENT 2180	Entrepreneurship	
BUSN 1150	Business Software Applications	3
BUSN 2100	Business Communication	3
Business Elective - choose one course from ACCT, BENT, BFIN, BMGT, or BMKT <sup>1</sup>		3
<b>Total Credits</b>		<b>18</b>

<sup>1</sup> ACCT 1234 Certified Bookkeeper Review Course highly recommended to prepare for the AIPB national Certified Bookkeeper (CB) Exam.