

# ECED: ADMINISTRATION, MANAGEMENT, AND LEADERSHIP CERTIFICATE

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- ECED: Early Childhood Education Certificate
- ECED: Infant and Toddler Certificate
- Early Childhood Education, AS

**Program code:** ECAD-CC

**Location:** Asnuntuck, Capital, Gateway, Norwalk

## Program Description

This administrator’s certificate is designed to provide a balanced, high-quality education for current and prospective administrators that serve the educator, and all families and young children. Course work is completed in the areas of administration and leadership, education, psychology, communications, inclusion and equity, and business management that mirror the required state competencies. Students who complete this certificate are qualified to serve in an administrative role in an early care and educational setting that meets the diverse needs of all children between the ages of 0 and 8.

## Learning Outcomes

**Upon successful completion of the certificate, a recipient should be able to:**

1. Develop and maintain an effective organization, curriculum, and physical facility.
2. Demonstrate an understanding of the administrator’s responsibilities using acquired knowledge and skills.
3. Administer, manage, and maintain standards of quality childcare and education programs.
4. Foster positive community and family relationships.
5. Apply basic business management knowledge, tools, and skills.
6. Plan, implement, and guide effective administrative and management systems, policies, and procedures in care and education.

## Certificate Requirements

Code	Title	Credits
<b>Required Courses</b>		
ECED 2706	Administration and Supervision of Programs for Young Children	3
ECED 2712	Management and Leadership in Programs for Young Children	3
ECED 2875	Children, Families, and Communities	3
PSY 2047	Industrial and Organizational Behavior	3
or BMGT 2100	Organizational Behavior	
BUSN 2100	Business Communication	3
or BMGT 2040	Managerial Communications	
ECED 2825	Anti-Bias, Equity, and Diversity in Education	3
<b>Total Credits</b>		<b>18</b>