

HEALTHCARE ADMINISTRATION, AS

Program code: HCAD-AS

Location: Middlesex

Program Description

Health Care Administrators develop, plan, and manage health care operations and services. Health Care Administrators apply business and financial management skills in the healthcare environment. The Health Care Administrator needs to understand health care delivery systems, health law, and health information systems. A physician practice manager manages the business functions of a medical practice. The physician practice manager is responsible for practice operations that may include revenue management, compliance, human resources, information technology, and marketing.

Graduates of the Health Care Administration program are advised to pursue certification as a physician practice manager by sitting for the American Academy of Professional Coders (AAPC), Certified Physician Practice Manager (CPPM) exam.

Directed elective recommendations for students interested in **Practice Manager Roles:**

- ACCT 1170 Principles of Managerial Accounting
- BMKT 2010 Principles of Marketing

Directed elective recommendations for students interested in **Practice Administration:**

Is your interest in Patient Accounting/Billing and/or medical billing professional certification (which may include National Health Care Association (NHA) CBCS - Certified Billing and Coding Specialist, the AAPC CPB-Certified Professional Biller or others)?

- HIMT 2732 Introduction to Diagnosis Coding
- HIMT 2745 Healthcare Coding for Services & Supplies
- HIMT 2410 Professional Medical Billing

Is your interest in Healthcare Access Management (HAM)/ Patient Access Management and/or professional certification in Healthcare Access Management? Eligibility for professional certification in this field includes a related work experience requirement.

- HIMT 1410 Healthcare Access Management
- HIMT 2350 Healthcare Informatics

Directed elective recommendations for students interested in transfer to Healthcare Management at **Southern Connecticut State University:**

- HIMT 2350 Healthcare Informatics
- Choose a business course from BFIN, BMGT, BMKT, or BUSN

Learning Outcomes

1. Describe basic business accounting practices and financial reports.
2. Explain corporate governance structures and human resource management in healthcare organizations.

3. Articulate the levels of care, providers, and places of services in the health care system and understanding of the healthcare business environment.
4. Interpret regulations and standards to ensure compliance.
5. Apply health care quality management principles and practices.
6. Engage in provider recruitment and credentialing.
7. Interpret insurance payment models and manage the physician practice revenue cycle.

Program available fully online; certain HIMT courses are only available through the CT State Middlesex campus specially-accredited HIMT program including HIMT 1110 Introduction to Health Information Management, HIMT 2460 Healthcare Reimbursement, and HIMT 2650 Quality Management.

Degree Requirements

Code	Title	Credits
General Education Courses		
ENG 1010	Composition	3
MATH 1200	Statistics I	3-4
or MATH 1201	Statistics I with Computer Applications	
Elective ARHX - Arts & Humanities Course		3-4
BIO 1111	Cell Biology with Organ Systems	4
HIST 1015	US History to 1877	3
or HIST 1016	US History from Reconstruction	
Elective ORAX - Oral Communication Course		3
CCS 1001	College and Career Success	3
Program Courses		
ACCT 1130	Principles of Financial Accounting	3
BMGT 2020	Principles of Management	3
Elective SCKX - Scientific Knowledge Course or Elective SCRX - Scientific Reasoning Course		3-4
CSA 1111	Spreadsheet Applications	3
ECON 1001	Principles of Macroeconomics	3
ECON 1002	Principles of Microeconomics	3
HIMT 1000	Medical Terminology	3
HIMT 1110	Introduction to Health Information Management	3
HIMT 2460	Healthcare Reimbursement	3
HIMT 2650	Quality Management	3
Elective WRIX - Written Communication II Course		3
Directed Electives - Choose two courses from ACCT, BFIN, BMGT, BMKT, BUSN, CSA, or HIMT		6
Total Credits		61-64

- Clinical Coding Certificate
- Health Information Technology - Data Management, AS